**Notice of Embedded Network Establishment (Part A)**

**Section 1 - To be completed by ENO / EENSP**

LNSP: CitiPower [ ]  Powercor [ ]

**Embedded Network Owner name (ENO / EENSP)** :

Contact Person:

Contact Phone Number:

Contact Email:

Postal Address:

**Proposed Embedded Network Start Date**:

AER exemption to establish Embedded Network has been obtained:

Yes [ ]  No [ ]

If ‘Yes’ please specify the AER Exemption Number:

If ‘No’ please explain the reason:

**Embedded Network Site Address**

Site Name:

Street Number:

Street Name:

Suburb:

Postcode:

**Green Field Site**: [ ]

*Complete & submit Part A Sections 1 & 2*

**Existing Brown Field Site**: [ ]

*Complete and submit Part A Sections 1, 2, 3 & 4*

Total Number of Child Connection Points (regardless of Market Status)

Expected Number: Off-Market       & On-Market

List of existing NMIs being incorporated into Embedded Network attached:

Yes [ ]  No [ ]

Is there multiple Parent Meters being established on this site? Yes [ ]  No [ ]
Details:

Is there existing NMIs on site that are not incorporated into the EN? Yes [ ]  No [ ]
Details:

*End of Part A, Section 1. Section 2, 3 and 4 follow.*

**Notice of Embedded Network Establishment (Part A)**

**Section 2 - To be completed by FRMP of Parent NMI**

**Establishment of the Parent NMI and Metering**

Site Works Contact Person:

Site Works Contact Phone Number:

Site Works Contact Email:

Have these works been lodged in e-Connect?

Yes: [ ]  No: [ ]  Date Lodged:

Has a Schematic Diagram of the site that indicates the location of the Parent Metering been provided?

Yes: [ ]  No: [ ]

**Parent NMI Details (Participant Codes)**

ENLR (FRMP of Parent NMI):

Metering Coordinator:

Meter Provider:

Meter Data Provider:

Notes:

**Will an ENM be appointed to this site?**

Yes: [ ]  No: [ ]

If yes, the ENM Participant Code is:

ENM Contact Person:

ENM Contact Phone Number:

ENM Contact Email:

Notes:

*End of Part A, Section 2. Section 3 and 4 follow.*

**Notice of Embedded Network Establishment (Part A)**

**Section 3 - To be completed by ENO / EENSP for Existing Brown Field**

Existing LNSP Connection Points Converting to Embedded Network Child Connection Points – add more rows as necessary

*Refer to Excel spreadsheet “Embedded Network Procedure Part A Section 3”*

**

*End of Part A, Section 3. Section 4 follows.*

**Notice of Embedded Network Establishment (Part A)**

**Section 4 - To be Completed by ENO / EENSP - New Brown-Field Embedded Network Compliance**

Evidence the requirements in section 4.9 of the AER guideline have been completed.

**4.9.1 – 1** Notice by letter to all existing tenants of plan to establish an Embedded Network.

Date sent:

**4.9.2 – 2** **The ENO has provided written notice of:**
Tenants right to choose own retailer:

Yes: [ ]  No: [ ] Tenants right to enter into an energy only contract with an authorised electricity retailer:

Yes: [ ]  No: [ ]
Obligations regarding electricity offer matching:

Yes: [ ]  No: [ ]
Obligations regarding duplication of network fees:

Yes: [ ]  No: [ ] A copy of the sales agreement to be offered by the exempt person:

Yes: [ ]  No: [ ] Contact details of a representative of the EENSP:

Yes: [ ]  No: [ ]

**4.9.6 Metering Arrangements**
The EENSP acknowledges they are responsible for the costs of any changes to metering and other network alterations, (including removal/replacement of all existing CitiPower/Powercor metering and payment of any Exit Fees applicable):

Yes: [ ]  No: [ ]

**4.9.7 Approval by the AER**
The EENSP confirms an AER notice of acceptance has been issued:

Yes: [ ]  No: [ ]
AER Notice of Acceptance Number:

and specifies an effective date of:
The EENSP confirms they or their ENLR will liaise with the FRMP’s of the Tenants.

Signed by:                           on behalf of ENO / EENSPDate:

*End of Part A, Section 4.*