



Meeting Minutes

Meeting Details

Meeting Purpose: Consultative Committee Meeting: Powercor/UDIA/ALDE/CCF and other industry participants

Meeting Co-Ordinator: Jan Needham

Location: 40 Market Street (Room G3) **Date:** 26/03/2019 **Time:** 2:00 PM to 3:30 PM

	Name	Organisation
Attendees:	Alex Anderson (AA)	Daly's Constructions
	Claire Cass (CC)	CitiPower & Powercor
	John Federico (JFe)	Blue Frog Design
	John Forbes (JFo)	UDIA/Dennis Family Corporation
	Felicity Galluzzo (FG)	CitiPower & Powercor
	Anthony Grodzki (AG)	ALDE/Urban Design & Management
	Craig Guymer (CG)	CitiPower & Powercor
	Ben Hallett (BH)	CitiPower & Powercor
	Tim Harris	Plan B
	David Hedley (DH)	Spiire
	Neville Hodge (NH)	Daly's Constructions
	Anthony James (AJ)	CitiPower & Powercor
	Colin Jenkins (CJ)	CitiPower & Powercor
	Danny Jutrisa (DJ)	CitiPower & Powercor
	John Kilgour (JK)	CCF
	Aza Masoudtehrani (AM)	CitiPower & Powercor
	Jan Needham (JN)	CitiPower & Powercor
	Geoff Reynolds (GR)	CCF
	Stephen Watters (SW)	SMEC
	Neville Worme (NW)	ALDE/BG&E
Apologies:	Name	Organisation
	Peter Brenchley	Plan B
	Sam Nettelbeck	Plan B
	James Walker	CitiPower & Powercor

Minutes documented By: Craig Guymer

Item	Discussion
1	Safety Moment (JN) JN provided details of what participants should do in the event of an evacuation from 40 Market Street.
2	Industry consultative committee (FG & JN) FG & JN conveyed that this forum is the avenue through which Powercor will seek to engage with, and seek feedback from, industry in response to the review undertaken by the ESC in 2018 and the commitments made by Powercor in that review. Minutes from these meetings will be made available on Powercor’s website; a new contestable works webpage is currently under development
3	ESC Governance meeting update (JN) The last meeting was held 5 th March, 2019. Minutes of this meeting can be found on the Essential Services Commission website at https://www.esc.vic.gov.au ESC Governance meetings consists of representatives from the Victorian Planning Authority, Property Council of Australia, AusNet Services, United Energy, Jemena, Powercor Australia Ltd and two member from the Essential Services Commission. The committee regularly meet to review the commitment outcomes from the industry review. The next meeting will be held on 14 th May.
4	Update on Powercor’s Contestability Framework (FG, DJ & CG) A consultant report prepared for Powercor has provided an assessment of Powercor’s contestable framework. The key outcome of the review was in line with changes Powercor were intending to introduce. These included :- <ul style="list-style-type: none">▪ Master Planning for multistage developments becoming contestable;▪ Introducing a process for completing final connection of contestable works to the Network within 4 weeks or by agreed dates with developers;▪ The establishment of a single contestable works group; and▪ Improving the transparency of processes. Further information on the contestability of Master Plans and the change to the tie in process will be provided once both processes changes are introduced to industry, in the interim Powercor would welcome any submissions of Master Plans for review and approval. Powercor has established a dedicate Contestable Works Group to manage projects. The group consists of Project Delivery Leads, Plan Auditors and support staff. The group will provide a consolidated view of all contestable projects, improve the capability in reporting, provide the ability to quickly implement change and provide consistent application of policy and processes. A dedicated contestable works page will be established on the Powercor website, the page will develop over time based on feedback from industry. Content on the website will provide transparency of the end-to-end delivery process and assist industry in understanding its responsibilities and obligations.

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5	Technical Standards Update (AJ) <p>Powercor's Standards Group has made a number of commitments to industry including :</p> <ul style="list-style-type: none">▪ Harmonising standards relevant to URD projects across distribution businesses;▪ Ensuring consistent interpretation of Technical Standards across distributors;▪ Improving certainty and transparency as to which standards are applicable for URD developments; and▪ Ensuring timely consultation with regard to changes to standards and their implementation. <p>A Technical Standards Committee will be formed that will include all Victorian Distribution Businesses and industry representatives from industry to assist with these commitments.</p> <p>A Victorian Distribution working group has been formed to explore the harmonisation of the standards. The group will employ a consultant to review all standards across distributors relevant to estate developments. Where opportunities exist to harmonise standards the findings will be taken to the Technical Standards Committee for review and implemented where appropriate.</p> <p>Powercor is currently exploring the best method for industry to access to the Technical Standards online and is working with IT to develop a solution.</p>
6	Audit Results And Trends (JN) <p>The Auditing group has revised its 'Walk Away' policy; no longer will the audit finish once a score of -10 is identified. Auditors will complete all above ground inspections, a re-audit will only be required if further excavations need to be completed.</p> <p>A 'buddy system' has been introduced for medium to large developments. Audits will be conducted by a lead auditor and a support auditor. The lead Auditor will be responsible for preparation work, reporting and managing excavations, the support auditor will complete above ground inspections.</p> <p>The result of these changes has led to a number of outcomes, a reduction in the number of re-audits required and an increase in the number of non-conformances identified.</p> <p>Currently turnaround times for audits have reduced to 5-8 business days.</p> <p>In conjunction with the contestable works group an online portal will be developed allowing all stakeholders in an estate the ability to view the progress of the project including audit results.</p> <p>Jan presented details of audit outcomes for 2018 including volumes, non-conformances and trends (copy attached).</p> <p>The report indicated that a significant number of non-conformances were associated with civil works.</p> <p>A general discussion was held regarding the role of the civil works contractor, the PM2 and overall management of the works within an estate. There was some dispute regarding electrical contractors and PM2s being penalised by sub-contractors to the head contract disturbing electrical assets post-installation. FG suggested an industry working group be established to investigate how PM2s can be empowered to maintain the integrity of assets between installation and final audit.</p>



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7 Map Insights (CJ)	Map Insights will soon be available to those who have access to the technical standards. The online programme will give the location and detail of Powercor Assets. It is not a substitute for Dial Before You Dig.
8 Draft Charter (JN)	Jan provided a draft copy of the proposed charter and asked that everyone consider membership to the forum. Jan requested that everyone consider and provide feedback prior to the next meeting. It was suggested that Safety should be included as a key message for the group.

			Action Items
Item		Who	Due Date
1	Establish an industry working group to review the role/authority of the PM2, and how to best maintain the quality of the built electrical asset prior to final audit and handover	FG & JN to initiate	21/05/2019
2	Provide Feedback on the proposed charter	All	21/05/2019
3	Provide feedback on membership of the group	All	21/05/2019

		Next Meeting
Location:	40 Market Street	Date/Time: 04/06/2019