

ASSET RELOCATION REQUEST – PROJECT DELIVERY PLAN

Electrical asset relocation projects are unique, often requiring complex solutions. Project duration (excluding customer dependent activities) is generally 40 to 80 weeks, based on the activities listed in the project delivery plan below. The project delivery plan should only be used as a guide for high level planning. The timeframes specific to this project will firm up as the scope of works is determined.

The project delivery plan does not include activities related to new supply, abolishment or public lighting projects. Applications for these types of projects can be made on our website via the eConnect or mySupply portals at <https://www.powercor.com.au/>.

Additional time allowances should be made for No Go Zone assessments & permits required to maintain worker safety during construction activities in the vicinity of electrical assets. Applications for No Go Zone site visits can be made on our website. Prior to assisting with safety measures during construction works the No Go Zone department will require confirmation that any new building is compliant with minimum clearance requirements, via customer submission of compliant sag & sway overlays (activity #4), or if the proposed building is non-compliant, acceptance of & payment for the required relocation works (activity #11).

Asset Relocation Project Delivery Plan Activities	Duration
1. CitiPower completes a desktop technical assessment based on the preliminary information provided by the Customer.	4 weeks
2. CitiPower surveys the overhead assets involved & calculates the sag & sway characteristics of these assets.	10-12 weeks
3. CitiPower prepares & issues a requirements letter, which includes: <ul style="list-style-type: none"> Rough order of costs – for high level planning. An assessment of existing CitiPower assets & voltages. Sag & sway drawings for the Customer to incorporate into their building & construction plans. Minimum clearance requirements for buildings & structures extracted from the <i>Electricity Safety (Installations) Regulations 2009, Regulation 313</i>. 	2 weeks
4. Customer completes sag & sway overlay drawings (PDF & CAD formats) incorporating building & construction plans & returns along with the requirements letter, selecting the preferred option for design investigation.	Customer dependent
5. Customer to arrange Third Party engagement (if required)	Customer dependent
<i><u>The Asset Relocation Request will be closed, without further notice, if the requirements letter is not returned to CitiPower within 60 days.</u></i>	
6. CitiPower prepares & issues a Specification & Design Services Contract (SDSC) to undertake design investigation activities & determine design certainty.	2 weeks
7. Customer accepts & returns the Specification & Design Services Contract. CitiPower executes the contract & invoices the customer. Customer pays invoiced amount.	Customer dependent
<i><u>The Specification & Design Services Contract will lapse, without further notice, if not accepted & returned to CitiPower before the listed expiry date.</u></i>	
8. Once payment has been received CitiPower undertakes design investigation works, which includes: <ul style="list-style-type: none"> System Planning assessment (if required) – 4 weeks Design assessment/preparation – 16 weeks Road Authority consent (if required) – 6 weeks Contaminated soil testing (if required) – 6 weeks 	32+ weeks
9. Third Party consent of CitiPower asset relocation design. Customer organises completion of Third Party asset owners' relocation design (if required).	Third Party dependent
10. CitiPower prepares & issues a Recoverable Works Contract (RWC) to undertake the Customer works.	4 weeks
11. Customer accepts & returns the Recoverable Works Contract. CitiPower executes the contract & invoices the customer. Customer pays invoiced amount.	Customer dependent
<i><u>The Recoverable Works Contract will lapse, without further notice, if not accepted & returned to CitiPower before the listed expiry date.</u></i>	
12. Once payment has been received CitiPower undertakes the works required to relocate the assets, which includes: <ul style="list-style-type: none"> Works planning/scheduling – 4 weeks Construction works – 10 weeks 	14 weeks
Contingency; items may include, but are not limited to – master planning complexity or magnitude, peak periods, community impacts, power outage constraints, customer initiated scope changes or cost reviews, etc.	± 20% variance

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