

**CitiPower and Powercor
Ring fencing staff and office
sharing registers
2020**

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1 Introduction

In October 2017, the Australian Energy Regulator (**AER**) released its Ring Fencing Guideline Version 2 (**guideline**). The guideline seeks to prevent distributors from providing their affiliates operating in unregulated markets from having an unfair advantage.¹ The guideline includes provisions in the following three broad areas:

- cross-subsidisation—preventing distributors from using regulated revenues to subsidise activities in unregulated markets
- discrimination—ensuring distributors treat affiliates and third parties equally
- information sharing—providing electricity information to all parties on an equal basis.

To ensure CitiPower and Powercor (**us** and **we**) do not confer an unfair advantage on affiliates, we are required to publish staff sharing and office sharing registers.

In accordance with the guideline, certain staff are allowed to be used, or shared, by us and our affiliates. Staff must be included on the register if they are eligible to be shared for reason that they:

- do not have access to electricity information
- do not have opportunity, in performing their the roles, functions or duties of their position, to use electricity information to engage in discriminatory conduct
- are an officer for us and an affiliate.

The staff sharing register comprises of a description of the shared staff's positions and the services they provide, with which entity they are shared and the reason they may be shared. The ring fencing compliance strategy published on our website describes the access to, and way in which, shared staff use electricity information in performing their roles in more detail.

The guideline also allows certain offices to be shared. The office register includes a list of all offices where staff listed on the staff sharing register are located, or the location of staff that only have access to electricity information for the purpose of providing corporate services.² Not all staff at the listed locations are shared.

The staff and office sharing registers will be updated periodically.

¹ 'Affiliates' as used in this register refers to related electricity service providers as defined in the guideline.

² AER, Ring fencing guideline version 2, October 2017, clause 4.2.4(a).

2 Staff sharing register

Please see Appendix A.

3 Office register

As required by the guideline, table 1 contains a list of offices which may be shared with affiliates. The offices listed are those where the following staff are located:

- staff listed on the staff sharing register
- staff that only have access to electricity information for the purpose of providing corporate services.

Not all staff within these offices may be shared.

Table 1 Office sharing register

Office class	Office location
Depot	Ardeer
Depot	Ballarat
Depot	Bendigo
Depot	Cobram
Depot	Colac
Depot	Echuca
Depot	Geelong
Depot	Horsham
Depot	Kyneton
Depot	Maryborough
Head Office	Melbourne
Depot	Mildura
Depot	Richmond
Depot	Shepparton
Depot	Warnambool