

# Application Form

# Winding up of an Embedded Network and transfer to distributor connection

This document provides details of the minimum information required to be submitted to CitiPower, Powercor or United Energy for an existing embedded network to be wound up, the parent meter abolished and new metering established for each tenant who become on-market customers.

Winding up of an embedded network connection requires:

1. Written request from the embedded network owner to convert the site to the distributors on-market metering (this form need to be completed)
2. New connection process each for tenant
3. Meters installed and allocated of NMI’s

A fee is applicable for the service and will be charged to the body corporate.

## Please fill out this form in black pen and tick the boxes where appropriate. Attach all available documents where requested.

**If there is insufficient space provided, an attached note may be referred to in the relevant section. Additional sheets may be added for tenancies details. All responses should be sent to either the relevant postal or email address shown below.**

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| **CitiPower or Powercor**  | **United Energy** |
| **Locked Bag 14090****Melbourne****VIC 8001** | **PO Box 449Mount WaverleyVIC 3149** |
| EmbeddedNetworks@powercor.com.au | UEConnections@ue.com.au |

**SECTION 1: Embedded network owner (body corporate)**

|  |  |  |  |
| --- | --- | --- | --- |
|  **Name** |  | **ABN** |  |
|  |
| **Contact Name** |  |
|  |
| **Postal Address** |  |
|  |
| **Telephone** |  | **Mobile** |  |
|  |
| **Email**  |  |

**SECTION 2: Embedded network manager**

|  |  |  |  |
| --- | --- | --- | --- |
|  **Name** |  | **ABN** |  |
|  |
| **Contact Name** |  |
|  |
| **Postal Address** |  |
|  |
| **Telephone** |  | **Mobile** |  |
|  |
| **Email**  |  |

**SECTION 3: Embedded network metering owner (if known)**

|  |  |  |  |
| --- | --- | --- | --- |
|  **Name** |  | **ABN** |  |
|  |
| **Contact Name** |  |
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| **Postal Address** |  |
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| **Telephone** |  | **Mobile** |  |
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| **Email**  |  |

**SECTION 4: embedded network details**

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|  |
| **Site Address** |  |
|  |
| **Parent NMI** |  | **Number of meters to be converted** |  |
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**SECTION 5: Supporting information To be provided**

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| **Evidence that the customer has authorised the ENO to act on their behalf** |  |
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|  |
| **Details below for each participating tenancy has been included in section 6** |  |
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|  |
| **Applicant Name** |  |
|  |
| **Applicant Signature** |  |
|  |
| **Date** |  |  |

Privacy Statement: The personal information you provide in this form will be collected by CitiPower/Powercor and United Energy for the purpose of our assessment of a DNSP endorsement request from the DRSP’s proposed aggregation. This information will be used and disclosed by CitiPower/Powercor and United Energy in accordance with its privacy policy. You can find more information on the privacy policy on our website.

**SECTION 6: participating Tenancies**

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| **Tenancy**  | **Name** | **Phone** | **Consent** | **Life support customer** | **No of phase** | **Meter #** | **Off-market** | **On- market child** |
| **NMI** | **Retailer** |
| *1/500 Rock St* | *Fred Flintstone* | *##########* | ***🗸*** | ***🗸*** | *1* | *########* | ***🗸*** | *N/A* | *N/A* |
| *2/500 Rock St* | *Barney Rubble* | *##########* | ***🗸*** | *🗴* | *3* | *########* | *🗴* | *#########* | *Volcano* |
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| **Tenancy**  | **Name** | **Phone** | **Consent** | **Life support customer** | **No of phase** | **Meter #** | **Off-market** | **On- market child** |
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| **NMI** | **Retailer** |
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