

Agenda & Minutes

Greenfield Connections Customer Consultative Committee

Meeting Details

Meeting Purpose:	Share performance metrics and progress collaborative initiatives		
Meeting Chair Person:	JP Camilleri		
Minutes:	JP Camilleri		
Location Held:	Teams		
Meeting date:	24 May 2023	Time:	11.00 am
Persons Required:	Industry: Tony Ilijoski, ALDE; Stephen Waters, SMEC; John Forbes, Dennis Corp; Anthony Grodzki, ALDE; Manoj Patel, SMEC; CitiPower/Powercor: JP Camilleri; Sam Reidy; Emma Tyner; United Energy: Bruce Trew; Derek Kwong; Ahsan Sheikh		
Special guests:			
Apologies/Copies:	Sam Nettelbeck, Plan B; Angela Gaedke, UDIA; Alicia Coffey, Plan B; Caroline Speed; Dino Strano, Winslows; Andrew Lowcock,		

Pre-meeting preparation (Items to read, bring, complete, etc.)

Read meeting agenda/paper

Agenda Items

Item	Topic	Who	Time
1	Review outstanding actions	JP	5
2	Q1 2023 performance update <ul style="list-style-type: none"> CitiPower/Powercor United Energy 2a; CitiPower/Powercor audit type breakdown	SR/DK	10
3	In progress initiatives <ul style="list-style-type: none"> No updates this month 	--	0
4	Other business <ul style="list-style-type: none"> Motions & meeting forward view 	All	10
-	Appendix <ul style="list-style-type: none"> Minutes from previous meeting Commitments status 	--	--

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Actions

#	Who	Description	Date due	Status
1.2	Sam	<p>Work with Sam N, Anthony G and other industry partners to implement a 'medium density/secure estate' audit process suitable to all parties</p> <p>[Update] Process in place on a trial basis. Formalisation to follow. Sam to arrange on site meeting to progress</p> <p>[Update] Another site visit conducted to simulate process; propose to close</p> <p>[Update] Sam to communicate now standard/formal process moving forward to close action</p>	March	Open
1.3	Sam	<p>Follow up fast track for Option 2 process & check in re: Q1 timings</p> <p>[Update] Sam Reidy & Matt Thomas to present at next meeting</p>	August	Open
1.4	Sam	<p>Follow up on master plan process with regard to changes needing re-approval/resubmission</p> <p>[Update] Streamlined masterplan revision process; propose to close</p> <p>[Update] Manoj & Sam to take offline</p>	May	Closed
1.5	JP	<p>Shortages/cost increases in kiosks. Anything we can do?</p> <p>[Update] Further cost increases scheduled internally from 1 June. Wilson lead times now ~16 weeks (was 8 weeks); propose to close</p>	May	Closed
2.1	Sam	<p>Check volume of design reviews received/completed in Q1 vs Q4 2022</p>	August	Open

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Minutes from Q4 meeting

Agenda item	Consensus/summary
1	Action 1.2; John F suggested formal communication to industry to regarding use of Medium Density process [action]
1	Action 1.4; closed. Manoj queried masterplan review process, Manoj & Sam to take offline;
1	Action 1.5; closed
2	Sam summarized CP/PAL performance; Stephen W queried regarding tie in cycle time outside target. John F suggested fast track process hasn't been successful, not a major impact for builders but impact traffic & public lighting
2	John F was surprised Q1 design reviews in Q1 were double Q4 2022 [action 2.1]
2	Manoj asked who does the design review, does it change if there is a revision; Peter advised generally the same person pending leave etc.
2	Sam shared that CW Design Checkers now report to Peter G
2	Reference made to less on site auditing & more flexible resource pool able to do both design checking & auditing
2	Peter shared that Q1 2023 had more audits than Q1 2022
4	John F shared sales are down, April particularly tough
4	Stephen interested to know more about impact of no gas in new estates, impact on our network. For next meeting
4	[Motion] Q2 meeting, 24 August 2023 – approved
4	Congratulations to CP/PAL on recent performance from Anthony
4	Manoj commended collaborative design process
4	Next meeting 24 August at Market St